



Department of General
Services
Procurement Division
707 3rd Street, 2nd Floor
West Sacramento, CA 95605

STATE OF CALIFORNIA

MASTER SERVICES AGREEMENT

SUPPLEMENT 13

CONTRACT NUMBERS: Various	
EFFECTIVE: December 19, 2001 through December 18, 2005	
SERVICE:	INFORMATION TECHNOLOGY CONSULTING Category I = Independent Project Oversight Activities (<i>Sub-categories = IA and IB</i>) Category II = Project Activities (<i>Sub-categories = IIA, IIB, IIC, IID and IIE</i>) Category III = Miscellaneous Activities (<i>Sub-categories IIIA, IIIB, IIIC and IIID</i>)
DISTRIBUTION CODE: Electronic versions of documents associated with this MSA can be found on the DGS/PD Internet web page: http://www.pd.dgs.ca.gov/masters/itconsulting	
USER GUIDE ISSUE DATE AND EFFECTIVE DATE: June 23, 2004	

The MSA User Guide (Ordering Instructions) is hereby amended to incorporate the following provisions and update the Procurement Division Contract Administrator:

ORDERING

Agencies are no longer required to obtain three (3) quotes when ordering from this Master Service Agreement (MSA) when issuing orders up to \$500,000. In accordance with Management Memo 03-10, 6(b), this MSA was competitively bid. These User Guide instructions are hereby modified to remove the requirement to achieve further competition; however, agencies are strongly encouraged to optimize the benefits of the MSA program by comparing different authorized contractors for varying products, services and prices to obtain the best value available.

PROCUREMENT DIVISION CONTRACT ADMINISTRATORS FOR THIS CONTRACT

ARE Dion Campos
Theresa LeClaire

PHONE: 916) 375-4541
PHONE: (916) 375-4383

Email: dion.campos@dgs.ca.gov
Email: theresa.leclaire@dgs.ca.gov

CAROL UMFLEET, MANAGER, MULTIPLE AWARD PROGRAM

November 19, 2004